



Thursday 23rd May 2019
6.00pm
held in staffroom

- Present:** Julia Stringer, Kristine Osburn, Steve Warren, Nicole Koolhoven, Julie Gilliver, Debbie Burge, Georgina Warren, Ryan Johnston, Lynmarie Gray
- Apologies:** Vicky Oosthoek
- Opening Prayer** Debbie Burge
- Declarations of Conflict of Interest:** None
- Special Character** DRS Report: Written report from Nicole Koolhoven, Baptism programme information in Principals report.
Proprietors Report: Father Thomas away for a month, Father Pakreesh will be filling in while he is away
Move: Georgina Warren Seconded: Debbie Burge
- Succession Planning:** None
- Property:** Google Docs has been updated – Astro turf and lawnmower (re principal report)
- Health and Safety:** In Principals report
- Staff Health:** 5 Staff members received flu jabs
- Strategic Discussion:** Nominations for BOT looks like we will have a full board and will not need an election. Proprietors rep is the concern of the Parish.
- Policies:** Concerns and Complaints Policy
Child Protection Policy
- Moved Nicole Koolhoven Seconded Debbie Burge**

Consent Agenda: **Principals Report:** As per written report.
 Strategic Aims a bit lean as we had ERO.
 Received a quote from Astro Turf last year, need to get up to date quote and to get fixed.
Moved Julia Stinger Seconder: Debbie Burge All in favour..
 Nicole to organise raffle for the lawnmower that has been donated

Craige Townsend lawn mower man has resigned because of ill health, Kristine and Lynmarie looking at farewell gift as he has been at the school for 20years.

Need 2 more pupils to bring us up to 101 which gives us more funding.
 Require another teacher aide for 2 days a week.

Financial Report: as per xero reports, plus extra Waste Management \$49.89

Move: Julia Stringer Seconder: Julie Gilliver

Correspondence: **In:** Education Gazette
 Invite BOT Trustee training 3rd September at St Joseph's School Te Aroha.

Out: None

Minutes: Minutes of the meeting 18th April 2019 held at the St Joseph's School Staff Room, confirmed as true and correct record.
Move: Steven Warren Seconded: Nicole Koolhoven

Matters arising from previous minutes: None

General: ERO: some policies needed updating which was to be done in our programme this year we adopted the policies at last meeting. Meeting minutes a bit lean, and to do more cultural work.
 BOT would like to thank the staff for the extra work put in for ERO.

School will be closed on Wednesday 29th May for the teachers strike.

Julia going to contact Anthony Gray re a finance meeting.

School Server going to look into further.

Looked at School docs for policies and procedures Kristine was at a Catholic Principal meeting and it was well recommended by the principals. Good way to keep up with the latest
 Move to adopt School docs
Moved: Steven Warren Seconded: Julie Gilliver Past

Kristine to meet with Anthony Gray to update painting schedule as we are wanting to paint office entrance etc.

Alarm update quote sent to Dio and they are going to cover the cost.

Another School working bee to planed and maybe approach the Lions Club to help with the painting.

Letter from Veronica Walsh Room 3 teacher to take class to Shallue's farm on the 25th July or the 7th August. Bot approved this.

Closing Prayer: Debbie Burge
Meeting Closed: 7.47pm
Next Meeting: Wednesday 26th June 2019

Sign:

Date: