



## Meeting Minutes:

A meeting of St Joseph's School BOT was held in Staffroom on Thursday 18<sup>th</sup> May 2017 starting 7.00pm.

**Present:** Julia Stringer, Kristine Osburn (late), George Warren, Steve Warren, Vicky Oosthoek, Debbie Burge, Ryan Johnston, Nicole Koolhoven.

**Apologies:** All attended

**Opening Prayer:** Vicki Oosthoek

**Declarations of Conflict of Interest:** None

### **Special Character:**

Presented by Steve report tabled. Additional Preist to help Father JeLo.

Donation to school \$75.00 for school lunches for children \$400.00 for stationery and books for children from St Vincent De Pual.

Senior RE of concern re senior class, Krisitine to work on it.

**Move:** Julia

**Second:** Debbie

### **Property:**

Update on rebuild still waiting for final sign off.

Property walk around to be done. Date and time to be advised.

**Health & Safety:**

A playground check was carried out and it was recommended that new bark be put on playground and dirt put around the poles etc on bottom field play area. (note put in newsletter for this) PTA going to look at the rebarking.

**Accidents, Incidents & Near Misses:**

In principals' report.

**Emergency Readiness:**

The new bell system was explained.

**Inductions – Staff & Volunteers:**

Welcome to Nicole

**Equipment Issues:**

None

**Staff & Health:**

Colds etc for this time of year.

**Training:**

Rachel, Kristine & Lynmarie refresher in a first aid course

Amanda attended a beginner teacher course on Literacy

**Policies:**

School Delegation List – there is an updated one that needs approving to replace our current policy we have in place . Retabled for next meeting. Debbie moved to table at next meeting.

Consent Agenda: Financial Report – additional invoice from the netball association to be added to the list, when received.

**Move:** Julie

**Second:** George

**Correspondence In:**

Education Gazette from March and April  
Letter from NZSAT  
Letter of resignation from Jillian Cocksedge

**Correspondence Out:**

None

**Minutes of Previous Meeting:**

Minutes of the March meeting held at the St Joseph's School Staff room, confirmed as true and correct record.

**Move:** Julia

**Second:** Ryan.

**Matters Arising from Previous Minutes:**

None

**General Business:**

**Catholic Development Fund – Have some paperwork but still digging to find out a bit more information surrounding the CDF.**

**Hogan Estate – Kristine is having issues trying to find the right person she is supposed to be talking to and people are not getting back to her, she will continue to chase them up as we are quite keen to find out the rules and regulations surrounding the Hogan Estate so we can use it to finish the school off after the rebuild. If we use it this year after finding out the rules surrounding it they can't change the rules on us again.**

**Employment Committee was formed to interview for new teacher aide – Julia, George, Kristine and Nicole to scribe.**

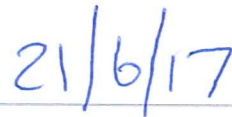
**Alarms going off will look at security details and look at cost etc installing cameras will follow up for next meeting.**

Jillian Cocksedge is quiet keen to fill our casual vacancy on the board starting next month – Julia would like to get an induction pack together.

Closing Prayer: Vicki

Meeting Closed 8.45pm

Next Meeting: 6.00pm Wednesday 21<sup>st</sup> June 2017



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Signed

Date